



**Service Director – Legal, Governance and
Commissioning**

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Monday 16 November 2020

Notice of Meeting

Dear Member

Corporate Governance and Audit Committee

The **Corporate Governance and Audit Committee** will meet in the **Virtual Meeting - online** at **10.00 am** on **Tuesday 24 November 2020**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Governance and Audit Committee members are:-

Member

Councillor Will Simpson (Chair)
Councillor Kath Pinnock
Councillor Steve Hall
Councillor John Taylor
Councillor Paola Antonia Davies
Councillor Susan Lee-Richards
Councillor Donald Firth

When a Corporate Governance and Audit Committee member cannot be at the meeting another member can attend in their place from the list below:-

Substitutes Panel

Conservative

B Armer
V Lees-Hamilton
N Patrick
M Thompson
R Smith

Green

K Allison

Independent

C Greaves
T Lyons

Labour

M Akhtar
M Sokhal
M Kaushik
H Uppal

Liberal Democrat

A Munro
A Pinnock
J Lawson
A Marchington

Ex Officio Members

Councillor Graham Turner
Councillor Elizabeth Smaje
Councillor Paul Davies

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

2: Interests

1 - 2

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

3: Minutes of Previous Meeting

3 - 6

To approve the Minutes of the meeting of the Committee held on 23 September 2020

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the

Public should provide at least 24 hours' notice of presenting a deputation.

6: Public Question Time

The Committee will hear any questions from the general public. Due to Covid 19 restrictions, questions must be emailed to executive.governance@kirklees.gov.uk no later than 10am on 23 November

7: Half Yearly Monitoring report on Treasury Management activities 2020/21 7 - 28

To consider a report detailing treasury management operational activity covering the period 1 April to 30 September 2020.

Contact officers

James Anderson	Head of Accountancy Service	01484 221000
Rachel Firth	Finance Manager	01484 221000

8: Information Governance Annual Report 2019/20 29 - 74

To report on the main Information Governance events and activities for the year 2019/20

Contact: Katy Deacon – Information Governance Manager and Data Protection Officer

9: Annual Governance Statement 2019/20 75 - 96

To request the Committee approve the Statement ahead of it being signed off by the Chief Executive & the Leader and published with the Annual Accounts.

Contact: Simon Straker, Audit Manager

10: External Audit Update 97 - 146

To receive the attached update report.

11: Approval of the Council's final accounts for 2019/20 147 - 302

The report updates Members on the final accounts and audit processes for 2019/20 and asks Members of this Committee to approve the Council's Statement of Accounts for 2019/20 and a final version of the Annual Governance Statement.

Contact: James Anderson, Head of Accountancy

12: Appointment of a Trustee of the Joshua Wood Charity 303 - 306

The purpose of this report is to seek the Corporate Governance and Audit Committee's endorsement of the nomination of the Council's Trustee of the Joshua Wood Charity

Contact: Martin Dearnley Head of Risk, Corporate Strategy & Public Health

13: Quarterly Report of Internal Audit Q2 2020/21 - July 2020 to September 2020 307 - 310

To provide information about internal audit work in Quarter 2 of 2020/21.

Contact: Martin Dearnley, Head of Risk & Internal Audit

14: Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

15: Quarterly Report of Internal Audit Q2 2020/21 - July 2020 to September 2020 311 - 326

Contact: Martin Dearnley, Head of Risk & Internal Audit
